

Requisition for unprinted Blank Books,
U. S. Mint Philadelphia

1 Copying Book 16" x 12" 500 Leaves - white Linen Paper

1 " " 10" x 14" " " " " "

2 " " 10" x 14" 300 " " " " "

1 " " 10" x 16" " " " " "

1 8 x 13 - ruled Blank Book 5 Quires

1 Doz 8 1/4 x 13 1/2 " " 5 " (2)

✓ 1 8 x 10 " " 4 " "

✓ 2 8 1/4 x 13 1/2 " " 5 " "

✓ 1/2 Doz 8 1/4 x 13 1/2 " " 2 " Indexed

✓ 1/2 " " Day " 5 "

✓ 1/2 " 8 x 10 " " 3 "

✓ 1 " 5 1/2 x 12 " " 3 "

✓ 2 " 5 x 7 3/4 Pass " 3 "

✓ 2 " 4 1/4 x 6 3/4 " " 2 "

1 " 4 1/4 x 6 3/4 " " 3 "

Dec 6th 1887

Authority to purchase in Philad, given by
Directors letter Dec 12/87

Treasury Department,
F. D. BUREAU OF THE MINT.

Washington, D. C., December 12, 1887.

Hon. David M. Day
 Asst. Post Master
 Philadelphia Pa

Sir:

Heuarth returned please find list of Claude
 books for which you made requisition upon
 the Department a few days ago. I am
 informed by the chief of the stationery de-
 partment that the stock on hand will not warrant
 the issue and that you can probably supply
 yourself in the market of Philadelphia upon
 better terms than could be given you by him.
 Under the circumstances you had better con-
 fer with the most prominent dealers in your
 city, as to terms, and you are hereby authorized
 to purchase all memorandum, journal, record,

and day books, of the character described, and which are ordinarily kept in stock by the trade, that may be necessary for the use of your men. Toilet paper will be obtained in like manner. Reference to this authority will be made on vouchers.

Respectfully yours,
R. & Prinston
Acting Director,

1656

Treasury Department,

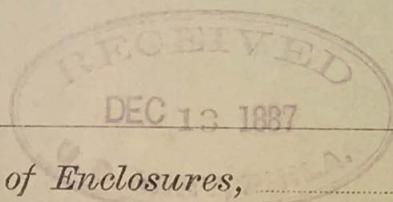
BUREAU OF THE MINT,

December 12, 1887.

R. E. Preston.

Acting Director.

Authority given to, - "purchase
 " memo. journal, record,
 " and day books of the
 " character described and
 " which are ordinarily kept
 " in stock by the trade, that
 " may be necessary for the
 " use of mint. - Toilet paper
 " will be obtained in same
 " manner. "in Philadelphia



No. of Enclosures,

[Letter One:]

Requisition for imprinted Blank Books.
U.S. Mint Philadelphia

| 1 | Copying | Book | 16" x 12" | 500 | Leaves | white | Linen | Paper |
|---|---------|------|-----------|-----|--------|-------|-------|-------|
| 1 | " | " | 10" x 14" | " | " | " | " | " |
| 2 | " | " | 10" x 14" | 300 | " | " | " | " |
| 1 | " | " | 10" x 16" | " | " | " | " | " |

| 1 | 8 x 13 - ruled | Blank | Book | 5 | Quires | |
|-------|----------------|-------|------|---|--------|---------|
| 1 Doz | 8/4 x 13/2 | " | " | 5 | " | |
| 1 | 8 x 10 | " | " | 4 | " | |
| 2 | 8/4 x 13/2 | " | " | 5 | " | |
| ½ Doz | 8/4 x 13/2 | " | " | 2 | " | Indexed |
| ½ " | | " Day | " | 5 | " | |
| ½ " | 8 x 10 | " " | " | 3 | " | |
| 1 " | 5/2 x 12 | " | " | 3 | " | |
| 2 " | 5 x 7¾ | Pass | " | 3 | " | |
| 2 " | 4¼ x 6¾ | " | " | 2 | " | |
| 1 " | 4¼ x 6¾ | " | " | 3 | " | |

Dec 6th, 1887

Authority to purchase in Philad, given by Directors letter Dec 12 / 87

[Letter Two:]

[Abstract:] Authority given to "purchase Memo. journal record and day books at the character described and which are ordinarily kept in stock by the trade, that may be necessary for the use of Mint. Toilet paper will be obtained in same manner. "in Philadelphia

Treasury Department,
Bureau of the Mint,
Washington, D.C.,
December 12, 1887

Hon. Daniel M. Fox
Supt. Mint U.S.
Philadelphia Pa

Sir

Herewith returned please find list of blank books for which you made requisition upon the Department a few days ago. I am informed by the Chief of the stationery division that the stock on hand will not warrant the issue and that you can probably supply yourself in the market of Philadelphia upon better terms than could be given you by him.

Under the circumstances you had better confer with the most prominent dealers in your city, as to terms, and you are hereby authorized to purchase all memorandum journal, record, and day books, of the character described, and which are ordinarily kept in stock by the trade, that may be necessary for the use of your Mint.

Toilet paper will be attained in like manner.

Reference to this authority will be made on vouchers.

Respectfully yours,
R E Preston
Acting Director

Received Dec 13, 1887
U.S. Mint Phila.